



ecology and environment, inc.

111 WEST JACKSON BLVD., CHICAGO, ILLINOIS 60604, TEL. 312-663-9415
International Specialists in the Environment

M E M O R A N D U M

DATE: June 5, 1990
TO: Alan Altur, U.S. EPA Region V
FROM: Ted Nehrkorn, E & E/FIT TN
SUBJECT: Sites Recommended for Cease Work

EPA Region 5 Records Ctr.



364242

During a telephone conversation between Linda Martin of U.S. EPA Region V, and Regina Bayer of E & E/FIT, on May 31, 1990, it was agreed that E & E/FIT would cease work on the following sites which had been tasked for Screening Site Inspection Work Plans. The cease work is recommended because of the absence of information on the sites in U.S. EPA and IEPA site files. The U.S. EPA CERCLIS indicates that preliminary assessments (PAs) were completed for the sites, however, the PAs and other pertinent information on the sites have not been found at the federal or state level.

The sites are:

1. Poschi Brothers
ILD980902241
Joliet/Will
2. Jensen Sound Lab
ILD059429746
Schiller Park/Cook
3. Recording and Statistical
ILD980613830
Danville/Vermilion

5167:6

Alan Altur
NFRAP
6/21/90

INDEX FORM FOR FIT FILES

This information does not have to be written out for each item to be filed. Instead, fill in Lines 1-3 and photocopy onto yellow paper to make the form obvious in the file. Then under line 4, check the respective box on the yellow sheets. Place the form directly in front of the material it represents.

1. TECHNICAL DIRECTIVE DOCUMENT (TDD) NUMBER: F05-9604-007
2. PROJECT ACCOUNT (PAN) NUMBER: FILE 7185A
3. SITE NAME AND LOCATION: Recording and Statistical Danville, Illinois
4. FILE DESCRIPTION (Check ONE Only):

RESERVED

- ___ TECHNICAL DIRECTIVE DOCUMENT(TDD)
- ___ ACKNOWLEDGEMENT OF COMPLETION(AOC)
- ___ PERFORMANCE EVALUATION REPORT
- ___ SITE SAFETY PLAN AND RELATED DOCUMENTS
- ___ SITE INSPECTION REPORT (EPA 2070-13)
- ___ HRS RANKING SYSTEM REPORT (HRS)

REPORTS

- PRELIMINARY ASSESSMENT (EPA 2070-12)
- PRELIMINARY ASSESSMENT DOCUMENTATION PACKAGE
- FIT TECHNICAL MEMORANDA/REPORTS

PROJECT INFORMATION (Collected from non-FIT sources)

- FEDERAL FILE INFORMATION
- STATE FILE INFORMATION
- COUNTY/TOWNSHIP FILE INFORMATION
- CITY FILE INFORMATION
- SITE OWNER/OPERATOR FILE INFORMATION
- GEOLOGICAL INFORMATION (e.g. well logs)
- MISCELLANEOUS FILE INFORMATION

FIELD WORK (FIT GENERATED WORK)

- WORK PLAN/SAMPLE PLAN
- QUALITY ASSURANCE PLAN (QAPP)
- FIELD NOTEBOOKS
- PHOTOGRAPHS/SLIDES/NEGATIVES
- SITE SKETCHES/MAPS
- SAMPLE MANAGEMENT(Chain of Custody, etc.)
- ANALYTICAL DATA Date _____
- HYDROGEOLOGIC DATA (i.e., boring logs, pump tests, slug tests, etc.)

GEOPHYSICAL DATA

- AIR MONITORING DATA
- TELEPHONE CONVERSATION LOGS
- MEETING NOTES/CONTACT REPORTS
- CORRESPONDENCE

SUBCONTRACT MANAGEMENT

DRILLING SUBCONTRACTS

- BID PACKAGE
- BID REQUEST LETTERS
- BIDDER'S SUBMITTALS
- EVALUATION OF SUBMITTALS/MEMORANDUM OF JUSTIFICATION
- REQUEST FOR SUBCONTRACT APPROVAL
- CONTRACT
- SUBCONTRACTOR'S DELIVERABLES
- INVOICES/INVOICE VERIFICATION
- CORRESPONDENCE

OTHER SUBCONTRACTS (

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OTHER

- X Class Work Memo